PUBLIC NOTICE

RTC Region VII Meeting Minutes
July 25, 2013
4:00 pm – Tama Hall – Room 109

Members Attending:

    Dr. Jane Bradley   Dawn Fratzke   Jeff Orvis   Bryan Knecht

Attending via phone calls: Troy Heller   Kent Johnson   Sheryl McGovern

Not Present: Lyle Schmitt   Karen Koupal

Ex-Officio Members Attending: John Humpal   Joe Tjaden

Agenda Items:

1. Welcome by Dr. Jane Bradley, Vice Chair

    - All members introduced themselves.

    - Special welcome to new members:
        a) Dr. Jane Bradley – Vice President of Academic Affairs, Hawkeye Community College – represents the Iowa Association of Community College Trustees
        b) Karen Koupal, Infrastructure Mgr., Wartburg College – represents the Iowa Assoc. of Independent Colleges and Universities

2. Chair Dr. Bradley: Approval of Agenda Items
    (reminder: roll call voting of voting members is required)
        Roll call of voting members approved the Agenda: Dr. Jane Bradley, Dawn Fratzke, Sheryl McGovern, Kent Johnson, Troy Heller, Bryan Knecht, and Jeff Orvis)

3. Reconfirming officer positions:

    The Chair and Vice Chair positions, as of July, 2013, are now two-year appointments.
    The secretary each year is the RTC Scheduler and Coordinator.

    Chair: Dr. Jane Bradley, fulfills Dr. Sam Dosumu's term. **Term expired 6/30/13**.
                        This position assumed the Chair position on 7/1/13 for FY '14 and FY '15)
    Former Chair: Lyle Schmitt **(term expired 6/30/13)**
        Motion by Sheryl McGovern to approve. Second by Kent Johnson. Motion passed by roll call vote by members: Dr. Jane Bradley, Dawn Fratzke, Sheryl McGovern, Kent Johnson, Troy Heller, Bryan Knecht, and Jeff Orvis

    Vice Chair: Motion by Try Heller to appoint Bryan Knech as the Vice Chair through FY '15, at which point he will become Chair. Second by Sheryl McGovern. Motion passed by roll call vote by members: Dr. Jane Bradley, Dawn Fratzke, Sheryl McGovern, Kent Johnson, Troy Heller, Bryan Knecht, and Jeff Orvis

Secretary: Dawn Fratzke, Regional Scheduler & RTC VII Coordinator
Approved by roll call vote of members: Dr. Jane Bradley, Dawn Fratzke, Sheryl McGovern, Kent
Johnson, Troy Heller, Bryan Knecht, and Jeff Orvis

4. FY13 Progress Report – quorum vote approved the Supplies Budget for FY13 on 5/8/12. A
   Quorum vote is required for the entire FY13 Annual Report to be submitted to state ICN by July 30.
   This includes a $ .20 (twenty cent) reduction in the budget that needs to be approved. Sheryl
   McGovern motioned to approve. Second by Bryan Knecht. Roll call of voting members approved:
   Dr. Jane Bradley, Dawn Fratzke, Sheryl McGovern, Kent Johnson, Troy Heller, Bryan Knecht, and Jeff
   Orvis

5. FY14 Budget Accountability Report - Quorum vote is required for the FY14 Budget Accountability
   Report to be submitted to the ICN by September 1, 2013.
   Note: Will need an RTC Meeting before January 31, 2014 to approve semi-annual report.
   Sheryl McGovern motioned to approve. Second by Dr. Bradley. Roll call of voting members
   approved: Dr. Jane Bradley, Dawn Fratzke, Sheryl McGovern, Kent Johnson, Troy Heller, Bryan
   Knecht, and Jeff Orvis

6. Membership Roster for FY 2014:

   - Provide updated information to Dawn

7. Updates:

   A. Dawn Fratzke – Scheduling for Spring 2014 will be finished by August 9. Dawn explained how she
      works with the High School Relations Team and Troy Heller stated the HS Relations Team is great
      and appreciates everyone's efforts!

   B. Technical/TIE Issues – John Humpal – Currently putting an EBS system into high schools. High
      schools don't want to put money into upgrading ICN rooms. We've given high schools
      equipment to keep their rooms going. Other issues is service request ticket response system has
      gone away, but they are still filling out reports. John answered several questions about funding
      from Dr. Jane.

   C. Kent Johnson – ETC Updates – Kent is no longer on the committee overseeing the regional ICN
      reports since there is not a need for that committee. He challenged the ETC to recommend long
      range plans for educational needs, such as maintenance issues with equipment, high speed
      connectivity, MPEG funding and IP Video solution deployment.

   D. Bryan Knecht – AEA Updates - they moved their data center and internet router to Vital Support
      System, in Marshalltown. Also DNS info installed.

   E. Joe Tjaden – ICN Updates

      - Many K-12 schools who have DS3 service looking at case-by-case scenario if schools need
        more data and to see what is available. Need to have a cost effective service for each
        community.

      - BTOP initiative finished June 30th.

- Gave an update on expansion of core gear and all courthouses.

- Also gave an update on hospital associations, and gig capacity available at each hospital

- Video platform is aging, so really pushing to get people to convert to IP Video.

F. Other

- What information does the RTC membership wish to receive? Everyone agreed less is good, and to continue on as has been done in the past.

- Advocacy Role? (RTC reports to the ETC, who reports to the ITTC, who reports to the legislators) There may be a need for advocacy for 2015 funding, but we're not there yet.

Meeting adjournment: 5:15 pm
        Roll call of voting members approved: Dr. Jane Bradley, Dawn Fratzke, Sheryl McGovern, Kent Johnson, Troy Heller, Bryan Knecht, and Jeff Orvis

Minutes by Dawn Fratzke, RTC VII Coordinator